



Honors Committee Minutes

Monday, February 28, 2022
ZOOM Meeting
2:30-4:00 PM

Type of Meeting: *Regular*

Note Taker: Towana Catley

Please Review/Bring: Agenda Packet & Minutes

Committee members:

(Attendance of members are bolded)

Towana Catley, Faculty Co-Chair

Dr. Darcy Wiewall, Faculty Co-Chair

Christos Valiotis, Dean MSE Administrative Member

Rae Agahari, Arts & Humanities

Amos Wellington, Athletics & Kinesiology

David L. Adams, Career Tech Ed

Tamira Palmetto Despain, Counseling & Ex-Officio

Elinda Parkinson, Health & Safety Sciences

Allison Burch, Library

Dang Huynh, Math Sciences Engineering

Paul Stahmann, Math Sciences Engineering

Pavinee Villapando, Math Sciences Engineering

Greg Langner, Language & Communication Arts

Dr. Matthew Jaffe, Social & Behavioral Sciences

Kevin North, At-Large

Dr. Patricia Palavecino, At-Large

Alberto Mendoza- Larreynaga, Adjunct Representative

Vejea Jennings, Ex-Officio

John Vento, Ex-Officio

Isabella Minghelli, TAP Representative

Angel Ramos Mendiola, ASO Representative

Rachel Jennings Tafarella, Language & Communication Arts (Guest)

Andres Carrillo, Math Sciences Engineering Proxy for Dr. Palavecino

Kaitlin Bessinger, Math Sciences Engineering (Guest)

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	2:35pm call to begin
II. Open Comments from the Public		n/a
III. Informational Items <ul style="list-style-type: none"> • Honors FPD Proposals 2022-2023 • Honor COR Development Status • UCI (19) & UCLA TAP (41) Certifications • Jack Kent Cooke Scholarships • SSK during spring break 10:30-1:30pm Monday thru Thursday 	Towana & Darcy	Honors FPD 2 FPDs submitted by John Vento- inviting members who can co-present, attend, support in any way Honors COR All has been submitted except for CHEM 110 & ANTH 112 which will be worked on during spring break per faculty. Questions regarding rewriting CORs: updating honors and non honors CORs concurrently at the same time is suggested Identified the AVC student who is a semifinalist for the Cooke Scholarships. Student will be outreached by Towana Catley

		Honors Program Table to be set up for SSK, in need of a representative for honors program, Alberto will be present.
<p>IV. Approval of Minutes</p> <ul style="list-style-type: none"> • Approval of Minutes – 1.24.2022 	Towana & Darcy	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Alberto Mendoza approves 1/24/22 meeting minutes, Allison Burch seconds, all in favor, Christos abstain</p> <p><u>Follow Up Items:</u> none</p>
<p>V. Action Item</p> <ul style="list-style-type: none"> • 2021-22 Subject Area Awards Memorandum • Committee Member Proxy • BIOL 201 Honors Option - Kaitlin Bessinger • BIOL 201 Honors Option - Andrés Carrillo 	All	<p><u>Issues Discussed:</u></p> <p>Approved 2021-22 Subject Area Awards Memorandum, Alberto Mendoza firsts, Allison Burch seconds, All in favor</p> <p>Approved Committee Member Proxy requirement, Allison Burch firsts, Dave Adams seconds, All in favor</p> <p>BIOL201 honors options proposals Dissection of cadaver honors option assignment</p> <p>ENGL227 honors option proposal introduces/brainstorming the use of podcasts as an assignment and seeking committee's feedback-focusing on a research question as an essential, adequate # of pages for the research paper (10) where it's not too long, but concise.</p> <p><u>Action Taken:</u></p> <p>For Kaitlin Bessinger's BIOL201 HO approved Christos moves, Kevin North seconds, all in favor</p> <p>For Andres Carrillo 's BIOL201 HO approved Paul Stahmann moves, Allison Burch seconds, All in favor</p> <p>Rachel Jennings Tafarella's ENGL227 HO proposal approved Alberto moves, Kevin seconds, all in favor</p> <p><u>Follow Up Items:</u> All committee members will identify Proxy's and report on 3.28.22</p>

<p>VI. Discussion</p> <ul style="list-style-type: none"> • Honors Convocation April 8, 2022 • Subject Area Nominations • Process for New Honors Courses • Process for New/Existing Honors Options • Honor Course Section for AP&P Handbook • TAP Honors Syllabi Repository • Honors Committee Member Proxy 	<p>All</p>	<p><u>Issues Discussed:</u></p> <p>Subject Area Nominations Send to Deans & their Admins. Explored various ways to receive nominations from faculty. Reviewed letter template to see what changes are necessary. Deadline for faculty to submit their nominations March 16, 2022. This gives time to see the results, and do any necessary outreach in getting nominations for specific areas</p> <p>Honors Convocation, April 8, 2022 80-100 honors students, students+1 guest, committee members, subject area nominees, verify breakfast/food guidelines.</p> <ol style="list-style-type: none"> 1. Identify honors students that are graduating. 2. Food request: coffee, juice, tea, water 3. Subject Area Nominations by faculty 4. Faculty to show up <p>Honors Committee Proxy Requesting all members to have a proxy if they cannot attend meetings by next Honors Committee meeting.</p> <p>Honors New Courses & Options The process for new course proposals must be discussed and agreed upon before the end of this semester. This process must be added to the AP&P handbook. Best practice is to have the proposal to be approved through committee first, and then update COR in Elumen. Idea to change the proposal to match the COR. Show old COR and work on new COR and show how it is an honors level class.</p> <p><u>Action Taken:</u></p> <p>Subject Area nominations due date and discussed edits to change, motion to these changes John Vento motions, David Adams seconds, all in favor</p> <p>Proxy All members must have a proxy by next meeting date, Alberto Mendoza moves, Allison Burch seconds, all in favor</p>
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		Follow Up Items: Honors Convocation Darcy & Towana to get former Honors Convocation program and digital file for promotion. Print certificates.
VII. Adjournment		
NEXT MEETING DATE: March 28, 2022		