



**ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING**

**October 28, 2013
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	David Durost	Dr. Meeta Goel	Wendy Stout
Stacey Adams	Jessica Eaton	Dr. Glenn Haller	LaDonna Trimble
Carla Corona	Luis Enriquez, proxy	Dr. Scott Lee	William Vaughn
Kimberly Covell	Dr. Irit Gat	Melanie Parker	
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Leslie Baker	Dr. Tom O’Neil		
Diana Keelan	Dr. Bassam Salameh		

1. **CALL TO ORDER AND ROLL CALL**
A motion was made and seconded to call the October 28, 2013 SLO Committee Meeting to order at 3:05 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:05 p.m. Motion carried.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
Dr. Fredy Aviles requested the committee’s consideration in revising the assessment cycle from semester to annually. He indicated that at a recent Academic Senate leadership meeting the amount of work expected of faculty has grown exponentially in the last several years, which has prevented them from spending their time to improve their courses and work with students. Committees of the Academic Senate were asked to review their processes and work expected of faculty to evaluate whether a change can be made to lighten the load of work expected each term. Dr. Aviles provided history on why the cycle was originally set to each semester, which was due in part to the lack of data collected when the assessment cycle were first implemented. He stated that we now have the majority of faculty entering the required data and feels the change to the assessment cycle will not adversely affect the college. Committee representatives requested clarity on how data would be entered for those courses that are offered once a year or those that are offered several times each term. Dr. Aviles indicated that data would be entered once, either fall or spring. Kim Covell stated that faculty should not be given the choice of entering either in fall or spring as this could potentially cause some inconsistencies in the data collected for those courses that are offered each term. Dr. Aviles indicated that the particulars can be further discussed if faculty do wish to changes the assessment cycle. He requested committee members to have a discussion with their divisions and report back to the SLO Committee on November 25, 2013.

3. **OPEN COMMENTS FROM THE PUBLIC**
No comments from the public were made.

4. **APPROVAL OF MINUTES**
 - a. **October 14, 2013**
A motion was made and seconded to approve the minutes of the October 14, 2013 Student Learning Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried with one abstention.

5. **REPORTS**
 - a. **Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**
Dr. Meeta Goel communicated that the accreditation team commended us on our progress even though we may have received a negative comment on two areas. We improved tremendously but now have to work on quality. The next visit will be in Fall 2016. Dr. Irit Gat suggested a topic on assessment quality to be presented at the Spring 2014 Welcome Back. Dr. Goel asked if there was documentation

on classroom assessment and techniques that would be used as training material. Dr. Aviles indicated that this is absolutely and area of growth that the committee expand upon in the future.

6. **ACTION ITEMS**

- a. **Revised SLOs: AJ 102, AJ 210, ART 135, ART 136, ART 137, BIOL 201/201L, CA 121, CA 141, CFE 110, CFE 213, CHEM 205, CHEM 210, CHEM 220, CIS 111, ELEC 110, ELEC 115, ELEC 120, ELEC 130, ELEC 140, ELEC 150, ELEC 160, ELEC 220, ELEC 250, FTEC 117, FTEC 125, FTEC 131, FTEC 132, FTEC 137, FTEC 142, FTEC 150, FTEC 295A, GEOG 101, GEOG 102, GEOG 299, GEOL 101, GER 101, GER 102, HD 105, ID 100, ID 110, ID 210, KIN 100, LAC 900, LIB 107, LIB 110, MATH 065, MATH 070, MATH 070C, MATH 070D, MATH 070E, MATH 070F, MATH 099, MATH 102C, MATH 102D, MATH 102E, MATH 102F, MATH 115, MATH 135, MUS 101, MUSC 143, PHIL 101, PHIL 105, PHIL 106, PHIL 108, PHIL 109, PHIL 110, PHIL 201, PHOT 107, RADT 205, RE 101, RE 105, RE 131, SPAN 201, THA 133**

A motion was made and seconded to approve action item 6a Revised SLOs. Dr. Aviles requested a motion to amend the agenda to include additional SLOs that were recently reviewed and meet all the requirements of a properly written SLO.

A motion was made and seconded to amend the agenda to add CA 121, MATH 099, PHIL 101, PHIL 105, PHIL 106, PHIL 108, PHIL 109, PHIL 110, and PHIL 201. Motion carried with one abstention.

Dr. Aviles also communicated to the committee that the paper SLO revision forms continue to be submitted to the committee, however, the courses noted in bold were submitted through the CurricUNET revision process. After a brief moment it was requested by Leslie Baker that ID 210 is not an actual course and should be ID 240. Dr. Aviles decided that additional discussion was not necessary. Motion carried to approve item 6a as amended.

A motion was made and seconded to amend the agenda to correct ID 210 as it should be ID 240. Motion carried with one abstention.

Additional discussion was not necessary. Motion carried to approve item 6a as amended with 3 abstentions.

b. **Revised PLOs: DFST-American Sign Language and DFST-Interpreter Training**

Dr. Aviles requested a motion to amend the agenda to include the PLOs which were in the agenda packet for review.

A motion was made and seconded to amend the agenda to add DFST-American Sign Language and DFST-Interpreter Training. Motion carried.

Dr. Aviles stated that the attached PLOs are revised as requested by the committee at the last SLO meeting. Motion carried without discussion.

c. **New course SLOs: MATH 065C, MATH 065D, MATH 065E, MATH 065F (CurricUNET)**

A motion was made and seconded to approve action item 6c New SLOs. After a brief moment, it was noted that all SLOs were lacking the assessment targets as well as the tools used to determine how students advance to the next component of that class. It was stated that the achievement target is not the same as success and terminology used to address each should be consistent. Luis Enriquez was present to answer questions regarding the SLOs. The committee requested the following language or similar be added to the assessment section of each course's SLOs, "70% of students will score 70% or higher..." Although it was noted that the SLOs listed on the parent course should be reiterated on the children courses as the material taught in these four courses should be the same as the parent but after more discussion it was decided that discipline faculty should be allowed to decide what is appropriate for their courses. Motion carried to approved the SLOs with the recommended language added.

7. **DISCUSSION ITEMS**

a. **Frequency of meetings for SLO committee (Meeta)**

Dr. Meeta Goel requested that the committee to consider evaluating whether it is necessary to meet twice a month. Dr. Aviles stated that he reviewed the Academic Senate guidelines on this committee

and while it does state that the committee will meet twice a month, there is the following language “or as needed.”

Stacey Adams stated that first the committee needs to spend time evaluating and fixing our current processes. She requested a future agenda item for this discussion because courses are making it onto the agenda for approval when they still require assessment targets or achievement targets. Wendy Stout indicated that she has added comments to courses in CurricUNET requesting corrections be made but the SLOs are still getting approved with revision. Dr. Aviles responded that he has faculty entering information last minute so he looks to the SLO representatives to be sure information is accurate and meet the requirements. Melanie Parker stated we need to know what is common among all areas so the SLOs reflect that commonality and can be written into the SLO Committee process. Stacey Adams said that the committee should not approve poorly written SLOs just because of time constraints. She feels quality is more important. Dr. Goel acknowledged that at the present time the committee cannot reduce the number of meetings however she suggested that perhaps time limits on each item be added to the agenda to keep the committee on task. Dr. Aviles agreed that such time limits would allow the committee time to be spent more appropriately.

b. SLO Committee goals (Meeta, Carla)

Carla Corona suggested that in order to address the issues presented in item 7a perhaps the committee could review the goals as revised by both herself and Dr. Goel. She stated that they used the information listed on the SLO Website and the AVC College Mission along with the draft goals produced by Dr. Aviles. Dr. Irit Gat suggested that they be revised once more to simplify. Due to lack of time, this item will return to a future agenda for further discussion.

c. Spring Welcome Back PPT

d. Fall 2014-Spring 2015 SLO committee FPD

e. Weave training

Discussion items 7c-e were tabled due to lack of time.

8. ADMINISTRATIVE BUSINESS

a. **SLO-Related Events** – FPD: Why grades are not enough (11/18, 7-10 pm, SSV 151)

9. OTHER

a. SLO Meeting dates for Fall 2013: 11/25

10. ADJOURNMENT

A motion was made and seconded to adjourn the October 28, 2013 Student Learning Outcomes Committee meeting at 4:32p.m. Motion carried.

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