



**ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING
October 13, 2014
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Angela Davis	Rachel Jennings	Brenda Solis
Stacey Adams	Svetlana Deplazes, proxy	Dr. Tom O’Neil	Wendy Stout
Maria Clinton	Dr. Irit Gat	Melanie Parker	
MEMBERS ABSENT	GUESTS PRESENT/EX-OFFICIO MEMBERS		
Kimberly Covell	Glenn Haller	Dr. Ibrahim Ganley	Rosa Onofre
Jessica Eaton	Diana Keelan		
Luis Enriquez	Dr. Scott Lee		
Dr. Meeta Goel	LaDonna Trimble		

1. **CALL TO ORDER AND ROLL CALL**
A motion was made and seconded to call the October 13, 2014 Outcomes Committee Meeting to order at 3:07p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:07p.m. Motion carried.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
Dr. Fredy Aviles requested the members to introduce themselves and announce the area they represent as there are new members present. After introductions it was agreed upon that quorum was reached with the members present.

3. **OPEN COMMENTS FROM THE PUBLIC**
No comments from the public were made.

4. **APPROVAL OF MINUTES**
 - a. **September 22, 2014**
A motion was made and seconded to approve the minutes from the September 22, 2014 Outcomes Committee meeting. Motion carried with one abstention.

5. **REPORTS**
 - a. **FPD: The value of a degree**
Dr. Aviles announced that this presentation was on October 3 at 9:00am. He indicated that attendance was low at around 6 faculty members but the discussion was good as always.

 - b. **Outcomes Committee membership**
Dr. Aviles announced that Ms. Melanie Parker is now the second representative for Division 4 and a call will go out by the Academic Senate to fill her old position of Academic Affairs Faculty rep. This committee agreed earlier in the semester to remove this position however that approval will need to occur in the spring and taken to the Academic Senate for approval.

 - c. **Operational Outcomes**
Dr. Aviles announced that we have very poor attendance for the operational outcomes representatives and entry rates within Weave are also low. Dr. Beyer plans to attend one of our future meetings to discuss this issue.

 - d. **Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**
Dr. Svetlana Deplazes announced that the department is currently working on IPEDs. They also cleaned up Weave by removing the obsolete courses and made the new reporting cycle active.

6. **CONSENT AGENDA ITEMS**

- a. **Revised SLOs: ACCT 115, ACCT 121, BIOL 110, BUS 121, CA 103, CA 151, CHEM 101, CHEM 102, CHEM 120, CHIN 101, COMM 103, COMM 107, COMM 114, COMM 116, COMM 215, CT 100, DFST 101L, DFST 201L, DFST 204, DFST 205, ENGL 090, ENGL 095, ENGL 097, ENGL 099, ENGL 111, ENGL 112, ENGL 265, GEOG 205, GER 202, HIST 110, HIST 111, HIST 113, KIN 101, KIN 115, KIN 128, KIN 193, KIN 194, KIN 195, LAC 020, MATH 230, MGT 101, MKTG 112, MOA 101, READ 095, READ 099**

A motion was made and seconded to approve item 6a Revised SLOs. It was noted that all courses listed have been reviewed and approved by the Division Representatives. Motion carried.

7. **ACTION ITEMS**

a. **Second Reading: New course SLOs**

1) **ESL 050X**

A motion was made and seconded to approve item 7a1 New course SLOs for ESL 050X. After a brief moment, it was decided that requested changes were not made to the SLOs. Motion failed.

2) **ESL 053**

A motion was made and seconded to approve item 7a2 New course SLOs for ESL 053. All requested change were made to the SLOs. After a brief moment, it was decided that additional edits were not needed. Motion carried.

b. **First Reading: New course SLOs:**

1) **DM 146**

A motion was made and seconded to approve item 7b1 New course SLOs for DM 146. After a brief review of the SLOs on the screen, it was decided that edits were not needed. Motion carried.

2) **DM 146L**

A motion was made and seconded to approve item 7b2 New course SLOs for DM 146L. After a brief review of the SLOs on the screen, it was decided that edits were not needed. Motion carried.

3) **PHTC 246**

A motion was made and seconded to approve item 7b3 New course SLOs for PHTC 246. After a brief review of the SLOs on the screen, it was decided that a minor edit was needed remove “/100%” as this is implied. Motion carried with revisions required.

4) **SPAN 203**

A motion was made and seconded to approve item 7b4 New course SLOs for SPAN 203. After a brief review of the SLOs on the screen, it was decided that minor edits were needed and made during the meeting with the faculty member present and in agreement with the changes. Motion carried as revised.

5) **SPAN 210SS**

A motion was made and seconded to approve item 7b5 New course SLOs for SPAN 210SS. After a brief review of the SLOs on the screen, it was decided that minor edits were needed and made during the meeting with the faculty member present and in agreement with the changes. Motion carried as revised.

A motion was made and seconded to add action item 7b15 New course SLOs for THA 116B, the last class that is part of this group and is in the queue for the committee to review. Motion carried.

6) **THA 115A**

7) **THA 115B**

8) **THA 116A**

9) **THA 117A**

10) **THA 117B**

11) **THA 118A**

12) **THA 118B**

13) **THA 121A**

14) **THA 121B**

15) **THA 116B**

A motion was made and seconded to approve item 7b6-15 New course SLOs for THA 115A, THA 115B, THA 116A, THA 116B, THA 117A, THA 117B, THA 118A, THA 118B, THA 121A and THA 121B. After a brief review of the SLOs on the screen, it was decided that a minor edit was needed remove an extra word in the assessment section “an” as it is not needed. Motion carried with revisions required.

c. First Reading: New program PLOs

1) Spanish AA-T

A motion was made and seconded to approve item 7c1 New program PLOs for Spanish AA-T. After a brief review of the PLOs on the screen, it was decided that a minor edit was needed to PLO 3 and made during the meeting with the faculty member present and in agreement with the changes. Motion carried as revised.

2) Economics AA-T

A motion was made and seconded to approve item 7c2 New program PLOs for Economics AA-T. After a brief review of the PLOs on the screen, it was decided that a minor edit was needed to PLO 1 and made during the meeting with the faculty member present and in agreement with the changes. Motion carried as revised.

d. SLO/PLO data and action plan reporting

Dr. Fredy Aviles requested that notes be taken to document the agreement reached during this discussion. The following was agreed upon by all members present:

Outcomes Reporting Guidelines

Data: All outcomes (SLO/PLO/OO) should be assessed and data be entered into Weave each academic cycle no later than two weeks after the end of the spring term. All intersession data should be entered in the current year cycle. All summer data should be entered into the following academic year cycle.

Action Plan: The minimum requirement is that each course, program, or operational area should have one action plan entered in Weave each cycle.

Due Date:

This item will return to the next agenda to continue discussions on an appropriate message for all faculty to follow when reporting outcomes.

8. DISCUSSION ITEMS

a. Mission:

- 1) College mission and EMP priorities**
- 2) Outcomes Committee mission (attachment)**
- 3) Outcomes Committee goals 2014-2015 (attachment)**

A motion was made and seconded to table item 8a as Dr. Goel is not present. Motion carried.

b. Outcomes Committee website

Dr. Fredy Aviles mentioned that several faculty members have asked that PPTs for FPD events held by the Outcomes Committee be added to the Outcomes Committee website. The committee was in agreement that this should be done. This item will be made an action item for the 10/27/14 Outcomes Committee meeting.

9. ADMINISTRATIVE BUSINESS

a. SLO-Related Events –

- 1) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151**

10. INFORMATIONAL

- a. 14-15 Academic Year Outcomes Representative Proxy**
- b. SLO Meeting dates remaining for Fall 2014: 10/27/14, 11/10/14, 11/24/14**

11. ADJOURNMENT

A motion was made and seconded to adjourn the October 13, 2014 Outcomes Committee meeting at 4:30p.m. Motion carried.

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