



ANTELOPE VALLEY COLLEGE
PROGRAM REVIEW COMMITTEE MEETING
November 16, 2015 Agenda
3:00 p.m. – 4:30 p.m.
Library 201

To conform to the open meeting act, the public may attend open sessions

1. Opening comments from the Program Review Committee Co-Chairs
2. Open comments from the public
3. Approval of October 5 and November 2 minutes
4. Reports
5. Action Items
 - a. 2015-16 report templates
6. Discussion items
7. Other
8. Adjournment



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November 16, 2015 Minutes
3:00 p.m. – 4:30 p.m.
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The meeting was called to order at 3:00pm.

Present: Stacey Adams, Reina Burgos, Bonnie Curry, Dr. Meeta Goel, Dr. Glenn Haller, Dr. Les Uhazy, Carol Eastin

1. Opening comments from the Program Review Committee Co-Chairs - none
2. Open comments from the public - none
3. The minutes of October 5 and November 2 were approved.
4. Reports - none
5. Action Items
 - a. 2015-2016 report templates. The committee members were happy with the format and ease of use of the draft 2015-2016 comprehensive report template. Some questions about a couple links and dashboards were discussed and will be forwarded to Svetlana by Meeta. Carol will work with Svetlana to refine those issues if necessary. The comprehensive template was unanimously approved. The committee members agreed that Carol and Svetlana will use excerpts from the comprehensive template to develop the annual update template for 2015-2016 as we have done in previous years.
6. Discussion items – Carol will present the 2015-2016 template to the Academic Senate in her Program Review report on Thursday. She will send an electronic copy of the comprehensive and annual update templates to the members of the Academic Senate. Carol will distribute the appropriate templates to the dean, directors, chairs and executive council before the semester ends so people can work on their reports over the break. Reports are due March 31, 2016. Svetlana, Meeta and Carol will offer training on the new template and using its dashboards in early 2016.
7. Other
8. The meeting was adjourned at 3:25pm.