

Information Technology Committee
May 8, 2008, Room BE 243, 2:00pm – 3:00pm
Co-chairs: Connie Moise, Kelley Hare

- 1. Welcome / Announcements**
- 2. Open Forum**
- 3. E-mail Address for Corporate & Community Education – Stanley Viltz**
ACTION: Set up Generic e-mail account for CCE.
STATUS: Completed.
- 4. E-mail Archiving/Retention Policy – Team Report**
- 5. Video Relay Service Status – Team Report**
- 6. Computer Use and Electronic Mail Guidelines Review/Update – Connie Moise**
- 7. Emergency Procedures / Disaster Planning for AVC's IT Resources**
- 8. Discuss Meeting during Summer**

Future Topics

- 1. Communication and Confidentiality Procedures/Policy**
- 2. Security Procedures/Policy relating to computers and data**
- 3. Telephone Policy Status Report – Ann Hinesley/Woody Burns**
- 4. Public Wireless Access Service and ASO Involvement – ASO**
- 5. Earthquake Protection for AVC Computer Equipment**
- 6. One Card Project and POS System PayPrint System Status**
- 7. ITS Communications to Campus**
- 8. ITS Support Procedures**
- 9. Technical Training**
- 10. Budget Requests for Help Desk Staffing**