



Distance Education and Technology Committee Revised Agenda

Tuesday, November 14, 2017
L-201
3:00 p.m. - 4:00 p.m.

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:
 Perry Jehlicka, Co-Chair
 Dr. Bonnie Suderman, Co-Chair
 Cathy Hart, VPAA Co-Chair Designee
 Dr. Tom O'Neil, Administrative Member
 Walter Briggs, Counseling Faculty Representative
 Dr. Scott Lee, AP&P Representative
 Jimmie Bowen, Faculty Member
 Mary Rose Toll, Faculty Member
 Kathy Osburn Faculty Member
 Dr. Ed Beyer, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist
 John Toth, AVFCT Member
 Sheri Langaman, Classified Union Representative
 Rick Shaw, ITS Management Member
 Greg Krynen, ITS Technical Trainer
 Mike Wilmes, Blackboard Administrator
 Darnell White, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. September 26, 2017 (attachment) B. October 24, 2017 (attachment)
C. Discussion Items	Perry Jehlicka	A. Call Letter - Class Review Process B. Non-Voting Members to DETC for Course Review Process C. OEI Exchange in Spring D. Echo360
D. Action Items		
E. Adjournment		
NEXT MEETING: 11/28/17		



Distance Education and Technology Committee Minutes

Tuesday, November 14, 2017
L-201
3:00 p.m. - 4:00 p.m.

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

Perry Jehlicka, Co-Chair
 Dr. Bonnie Suderman, Co-Chair
 Cathy Hart, VPAA Co-Chair Designee
 Dr. Tom O'Neil, Administrative Member - ABSENT
 Greg Bormann, Administrative Member
 Walter Briggs, Counseling Faculty Representative - ABSENT
 Dr. Scott Lee, AP&P Representative
 Jimmie Bowen, Faculty Member
 Mary Rose Toll, Faculty Member
 Kathy Osburn Faculty Member
 Dr. Ed Beyer, Faculty Member
 Ken Sawicki, ITS Alternative Media Specialist
 John Toth, AVFCT Member
 Sheri Langaman, Classified Union Representative
 Rick Shaw, ITS Management Member - ABSENT
 Greg Krynen, ITS Technical Trainer
 Mike Wilmes, Learning Management Systems
 Darnell White, IMC Representative - ABSENT

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka	<ul style="list-style-type: none"> • OEI Exchange Need to identify the process for conducting a class. Cathy Hart needs administrator rights to the system. • Canvas Commons - resource for online instructors - DETC discussed in early fall 2017
IV. Open Comments from the Public	Mike Wilmes Dr. Ed Beyer	<ul style="list-style-type: none"> • In process of creating Canvas Commons will be ready within the hour. Materials will be posted for instructors to share. • Dr. Beyer suggested presenting a proposal to administration regarding the online teaching load. The recommendation would initiate in DETC and move to the senate. The current policy is unclear, and Deans are interpreting it different ways. Dr. Lee noted the President will make that determination as it falls under right of assignment. Faculty online load will be an agenda item for the next meeting.
V. Approval of Minutes	All	A. September 26, 2017 (attachment) <i>A motion was made and seconded to approve minutes of the September 26, 2017 DETC meeting. Motion carried unanimously.</i>



		<p>B. October 24, 2017 (attachment) <i>A motion was made and seconded to approve minutes of the October 24, 2017 DETC meeting - one (1) correction; one (1) abstention.</i> <i>Motion carried.</i></p>
C. Discussion Items	<p>Perry Jehlicka</p> <p>Perry Jehlicka</p> <p>Perry Jehlicka</p> <p>Perry Jehlicka</p>	<p>A. Call Letter - Class Review Process Perry distributed handouts - he is looking for faculty to volunteer for the course review process. Dr. Scott Lee stressed the importance to clarify the process is voluntary. In order to establish a quality online program that requires all online courses to be reviewed, administration must negotiate with the union. The senate can request administration to do that. Mike Wilmes suggested data, justification, completion rate, quality delivery be included in the recommendation.</p> <p>Dr. Beyer will revise the letter. He suggested inviting online instructors to help define the process. Dr. Lee anticipates the union will receive significant pushback.</p> <p>B. Non-Voting Members to DETC for Course Review Process Perry would like to expand DETC to include eight (8) non-voting members for the course review process. Standards, roles and responsibilities must be established - he will send those out before the next meeting. Non-voting members will receive Standard 3 flex credit.</p> <p>C. OEI Exchange in Spring Now registering for OEI intercession in the spring. Perry will submit a Health class in January. Dr. Nancy Bednar would like to get involved in exchange in the fall. Dr. Beyer will submit a CA221 course. In a 40-seat class, most campuses live now have 5 seats for OEI. We define how many seats we offer. Anyone interested let Perry know.</p> <p>D. Echo360 Consensus was not to support Echo360 at AVC. The program would not affect the campus success rate. Members would like to see the success rate of online courses over the last 10 years. Perry will send Dr. Suderman an email, and will seek information from Institutional Effectiveness, Research & Planning.</p>
D. Action Items		
E. Adjournment		The Distance Education & Technology Committee meeting of November 14, 2017 was adjourned at 4:03 p.m. by Perry Jehlicka, Co-chair.
NEXT MEETING: 11/28/17		