



Faculty Professional Development Committee Agenda	October 9, 2019 2:30 – 4:00 p.m. L-201
--	---

Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Rosa Brambila Fuller, Faculty Co-chair
- Duane Rumsey, Administrative Council Member
- Dr. Irit Gat, Administrative Council Member
- VACANT – Administrative Council Member
- Mark Hoffer, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. De’Nean Coleman-Carew, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Tiesha Klundt, Faculty Member
- Dr. Barbara Fredette, Faculty Member
- Jane Bowers, Faculty Member
- John Wanko, Faculty Member
- Walter Briggs – Faculty Member
- Dr. Jeffery Cooper – Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison
- Nate Dillon, Faculty Union Rep
- Michelle Hernandez, Confidential Management/Supervisory/Administrators
- VACANT - Adjunct Representative
- Monica Carreon, Classified Representative
- VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A.
IV. Approval of Minutes	A. September 25, 2019 FPDC Meeting (attachment)
V. Discussion Items	A. AVID Campus Plan – Michelle Hernandez B. FPD Contract System Update C. 4CSD Conference D. Spring Welcome Back 1/31/19 8:am -
VI. Action Items	A. Break out Groups to Discuss and Recommend Changes <ul style="list-style-type: none"> • FPD website* - Rona & DeNean’s Workgroup *BRING LAPTOP TO ACCESS WEBSITE & HANDOUTS

	<ul style="list-style-type: none"> • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup • FLC Workgroup* - Mark’s Workgroup <p style="text-align: center;">*BRING LAPTOP TO ACCESS WEBSITE & HANDOUTS</p> <p>B. Reporting out from Break-out Groups C. Forming Workgroup for FPD Contract System</p>
VII. Information Items	
VIII. Adjournment	
Next Meeting: 10/23/19	

*Please bring laptop to access website and handouts

** Identify proxy on sign-in sheet



Faculty Professional Development Committee Minutes	October 9, 2019 2:30 – 4:00 p.m. L-201
---	---

Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

Rosa Brambila Fuller, Faculty Co-chair
 Duane Rumsey, Administrative Council Member
 Dr. Irit Gat, Administrative Council Member
 VACANT – Administrative Council Member
 Mark Hoffer, Faculty Member
 Dr. Rona Brynin, Faculty Member
 Dr. De’Nean Coleman-Carew, Faculty Member
 Dr. Zia Nisani, Faculty Member
 Tiesha Klundt, Faculty Member
 Dr. Barbara Fredette, Faculty Member
 Jane Bowers, Faculty Member - *ABSENT*
 John Wanko, Faculty Member
 Walter Briggs – Faculty Member
 Dr. Jeffery Cooper – Faculty Member - *ABSENT*
 Dr. Liette Bohler, Tenure Evaluation Coordinator
 Greg Krynen, Technical Liaison
 Nate Dillon, Faculty Union Rep
 Michelle Hernandez, Confidential Management/Supervisory/Administrators
 VACANT - Adjunct Representative
 Monica Carreon, Classified Representative
 VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	Ice breakers are an opportunity to create friendly environment and get to know each other. Please take turns leading a meeting.
II. Open comments from the Public	None.
III. Approval of Agenda	A. Approved – with removal of AVID Campus Plan item, Michelle Hernandez was not able to make this meeting.
IV. Approval of Minutes	A. September 25, 2019 FPDC Meeting (attachment) Approved
V. Discussion Items	A. AVID Campus Plan – Michelle Hernandez – Removed from agenda. B. FPD Contract System Update. Greg Krynen spoke about current plans for update to FPD contract system. They are working on making the proposal system feed information to a database (instead of excel sheet) that we can

	<p>then use in several different ways, including adding the ability to approve or deny proposals at our meetings from the database. Having the data in the database will allow us to more easily report our information to the CCCC's office, or to create other reports as needed. It will allow attendance data to be recorded and reviewed as well. Several of these functions have not been possible with the current format. Depending on how quickly it can get done, it would be nice if we can start test use in spring. In the meantime he is creating static web pages for the webmaster.</p> <p>C. 4CSD Conference- Only one person. Rosa Fuller, has been funded by the Senate to go to the conference. If other people are wanting to attend, they are welcome to search for a way to fund their trip. March 4-6, 2020. http://4csd.com</p> <p>D. Spring Welcome Back 1/31/19 8:am – Discussion about potential workshops, potential leads, scheduling and other concerns. The agenda needs to be finalized by next meeting. Possible Options discussed: Nursing Program- Division faculty Technical Training Session for FPD Proposals – possible lead Zia Nasani Technical Training Session for eLumen and Creating Action Plans. Possible presenters to ask: James Dorn, Jonathan Compton, and Glenn Haller Media Captioning Session – ask Shirlene Thatch or Dan Humphrey AB705 Session – no current lead, possibly delete Program Review Session – ask Stacy Adams Adjunct Session – lead Rochelle Guardado Faculty Resource Session (including for adjuncts) - lead John Wanko Union Update- Scott Lee? Undergraduate Research (Curennet) - Zia Nissani Instructional Strategies to engage students- no lead, possibly delete Time for Administration? Need for bathroom breaks!</p>
VI. Action Items	<p>A. Break out Groups to Discuss and Recommend Changes</p> <ul style="list-style-type: none"> • FPD website* - Rona & DeNean's Workgroup Location and type of links need to be updated. A link to deadlines. A spate page and content for sabbaticals. Need to maintain dates for process. • Sabbatical – Location and type of links need to be updated. A link to deadlines. A separate page and content for sabbaticals. Need to maintain current submission dates for process to work its way through the Senate and Board in a timely manner. • FPD 2020-21 Solicitations + Calendar – Zia's Workgroup Online form. Add statements: "Funding not guaranteed" and "No food covered" – Recommend to open submissions a week earlier on Nov 17th. Workgroup plans on sending out emails to all faculty and holding workshops on how to fill out a proposal. • FLC Workgroup* - Mark's Workgroup Date needs to move to the previous fall instead of in spring. Keep the FLC as a year commitment for the first year or two, but if not enough people sign up, consider making FLC only a one semester commitment. Change some of the content and working on the FLC portion of the intake form.

	<ul style="list-style-type: none"> • *BRING LAPTOP TO ACCESS WEBSITE & HANDOUTS B. Reporting out from Break-out Groups C. Forming Workgroup for FPD Contract System
VII. Information Items	
VIII. Adjournment	Adjourned 3:58pm
Next Meeting: 10/23/19	

*Please bring laptop to access website and handouts

** Identify proxy on sign-in sheet



Faculty Professional Development Committee Minutes	September 25, 2019 2:30 – 4:00 p.m. L-201
---	--

Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Rosa Brambila Fuller, Faculty Co-chair
- Duane Rumsey, Administrative Council Member- absent
- Dr. Irit Gat, Administrative Council Member
- VACANT – Administrative Council Member
- Mark Hoffer, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Audrey Moore proxy for Dr. De’Nean Coleman-Carew, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Tiesha Klundt, Faculty Member
- Dr. Barbara Fredette, Faculty Member
- Jane Bowers, Faculty Member
- John Wanko, Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison
- Nate Dillon, Faculty Union Rep- absent
- Michelle Hernandez, Confidential Management/Supervisory/Administrators
- Rochelle Guardado
- Carla Ingram proxy for Gweneth Preston
- Monica Carreon, Classified Representative- absent
- VACANT - ASO Member

Guests:

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	<ul style="list-style-type: none"> • Suggested that first shared governance committee be reported on FPD contract • Remind students that financial aid application submission begins Oct 1 and the deadline is March 2 for priority registration.
III. Approval of Agenda	Approved.
IV. Approval of 9/11/19 Minutes	Correction: Remove “Hoffer FLC” from item H. Approved with correction. Unanimous approval with three abstentions
V. Discussion Items	A. Goals and Budget Update- Rosa Fuller

	<ul style="list-style-type: none"> • Goals in attachment discussed. Further discussion and formation of workgroups will continue next meeting. • Point-persons needed to organize Spring Opening Day Agenda and Proposal Submissions for '20-'21 year. • The only remaining funding requests for FPD events are for Dr. Newby (\$500) and Professional Milestone (\$400). <p>B. Evaluation- Rosa Fuller</p> <p>Event Surveys- Review of 2018 Opening Day Survey results led to discussions about future needs and evaluation process. Usefulness of surveys discussed. They are available online. Suggestions to include surveys in the Contract System, to make revealing submitter's name optional. Possibly offer more FPD events in January, and to have the survey data accessed by the presenter, or possibly come to the FPD committee (instead of Institutional Research) were discussed.</p> <p>NISOD Usage- Between Sept. 2017 and June 2019, 45 live webinars were accessed by 254 AVC faculty. Need a method whereby attendees can attach their verification report (or certificate) to FPD contract upon submission.</p> <p>C. Program: Proposal Submission Promotion- Dr. Zia Nisani Draft Proposal Submission form viewed. Ideas to promote submissions were discussed and include: outreach at division meetings and at other FPD events, frequent FPD presentations on submitting event proposals, computer workshops for submissions, and to begin these promotions earlier in the fall semester (October). Reviewed proposed changed to proposal form. Need to include a statement of expectation for presenters, and consider if want to offer online events—and if so to indicate if event is online.</p> <p>D. Avid Campus Plan- Michelle Hernandez- Tabled for next meeting</p> <p>E. Umbrella Policies- tabled for next meeting.</p> <p>F. Workgroups: FPD Website- Rosa Fuller, Greg Krynen, Rona Brynin The FPD website was reviewed. Input received regarding reorganized. Rona Brynin will send email to committee members to invite suggestions. Updating the FPD contract system is long past overdue, but technical support from IT is needed to do this. A request has been made to the Director of IT. A list of proposed changes has been developed, but will be prioritized.</p> <p>G. FLC and IEP Plans-</p>
VI. Action Items	<p>A. Instructional Exchange Program - Mark Hoffer</p> <p>B. Identify Proxy on Sign-in Sheet – Noted on sign-in sheets. A few still missing.</p> <p>C. Committee Focus/ Workgroup Tasks Vote to approve 'Committee Focus for '19-'20' (attachment). Approved.</p> <p>D. Promote Proposal Season- To be continued at next meeting.</p> <p>E. Spring Welcome Back Agenda- no action.</p> <p>F. FLC Plans- Vote to accept proposals</p> <ul style="list-style-type: none"> • Reading Apprenticeship (Rider and Huynh) FLC- approved • Critical Thinking Instruction (Gratton) FLC- approved • What Light Can Learn From Dark (Hoffer) FLC- approved
VII. Information Items	
VIII. Adjournment	9/25/2019 at 4:00 pm.
Next Meeting Date: October 9, 2019	

TES: Equivalency Finder x Faculty Professional De x KCRW 89.9FM | Music x AVC ID x FPD website input requ x av country club golf - G x +

avc.edu/administration/organizations/fpd

Antelope Valley College 2 Year Schedule | A... Transfer AVC SARS Anywhere Articulation myAVC Login California Communi... FPD

Apply Class Schedule

Home Administration Campus Organizations & Committees Faculty Professional Development

Faculty Professional Development

Agendas & Minutes

Committee Representatives

Faculty Mentorship Program

Forms & Documents

Instructional Exchange Program

Faculty Learning Communities

By adopting the Flexible Calendar Option, Antelope Valley College provides full-time and adjunct faculty members (both teaching and non-teaching) with time and opportunities for participating in professional development. Through a carefully designed program, we intend to address the needs of our institution as it continues to grow, explore current and innovative curriculum issues and classroom strategies, and offer faculty from different disciplines a chance to discuss and exchange ideas. The Flex Program offers growth by allowing faculty to be exposed to a variety of programs and workshops.

FPDC Newsletter - Spring 2019

Faculty Professional Development Events

Today: Monday, September 30 Print Week Month Agenda

Monday, September 30
3:00pm The Active Classroom

Wednesday, October 2
6:00pm Canvas for Campus or Online Classes: Getting Started - Dr. Ed Beye

Friday, October 4
6:00pm Slow Seeing, Slow Food, Slow Living, Ecology, Education, and the Art

Monday, October 7

Search

FPD Contract System

Diagram: Different Ways to Earn FPD Credit

Online / Webinar Supplemental Form

FPD Event Evaluations Survey

FPD Sign-in Sheet

Sabbatical Application

Print/Save the FPD Events Calendar - video

CalSTRS 403bCom...pdf CalSTRS 403b Co...pdf Show all

Windows taskbar: type here to search, 2:20 PM 9/30/20

Please review website
and bring input!

SPRING WELCOME BACK DAY IDEAS

Lancaster 8-1 ?

Nursing Program - Yes, how to best meet student learning outcomes from pre-requisites through program completion.

AB 705 and how to address gaps in student knowledge and tap into Learning Center resources(Basic Skills?)

Guided Pathways (Audrey or Kathy Osborne?)

Technical Training (FPD contract issues, or preparing an FPD proposal)

ELUMEN, WEAVE, OUTCOMES

Redirecting students to supporting resources

UNION Update

Instructional Strategies to engage students – AVID

Program Review??

Undergraduate Research (ZIA on Curennet)