Budget Committee **A G E N D A**	**April 15, 2015** **2:30 – 3:30 pm** **L-201**

Type of meeting:	Regular Meeting		
Recording Secretary:	Deborah Morgan		

Supporting Documents:

Comments by the Chair

Discussion Item:

1. Steps Forward   D. Keelen
2. Q & A on the Budget Request Process
3. Q & A for New Committee Members

Information:

4. Program Specialist Funded by Title V Grant   M. Bryant
5. Clerical III Funded by CalWorks Grant

Committee Members

Diana Keelen, Co-Chair	Executive Director Business Services (Co-Chair)
Justin Shores	Academic Senate President or Designee (Co-Chair)
Jill Zimmerman	Dean of Student Services
Karen Cowell	Dean of Academic Affairs
Pamela Ford	Classified Union
Violet Christopher	Faculty Union
Pending Appointment	Faculty Staff
Jonathan Over	Adjunct Faculty Staff
Maria Valenzuela	Classified Staff
Nichelle Williams	CMS
Terry Schultz (Interim)	Facilities
Maxine Griffin	Human Resources
Rick Shaw	Information Technology Committee
Fredy Aviles	Outcomes Committee
Carol Eastin	Program Review Committee
Vanessa Gibson	Student Success Committee
LaDonna Trimble	Enrollment Management Committee
Shawn Smith	ASO Representative
Mark Bryant	Vice President HR & Employee Relations, Ex-Officio
Erin Vines	Vice President Student Services, Ex-Officio
Bonnie Suderman	Vice President Academic Affairs, Ex-Officio
Ed Knudson	President, Ex-Officio

2015 Meetings:	*September 9 and 23*
April 15* and 22	*October 14 and 28*
May 13 and 27	*November 11 and 25*
June 10 and 24	*December 9 and 23*
July 8 and 22	**April 15 added in lieu of April 8. Note: To be held in Room L-201.*
August 12 and 26	

Non-Permanent Staffing Prioritization Rubric
Academic/Non-Operational Request

Fiscal Year 2015-2016

Committee Member _____
Department _____
Requested Resource _____
Amount Requested _____
Date _____

Funding Method
One Time
On Going   —
Both   —
                  —

Scoring Area	Related Components	Scoring Rubric	Score
Program Review	- Program Review(PR)/ Annual Program Assessment (APA) - Goals linked to Institutional Learning Outcomes (ILOs) - Goals linked to Student Learning Outcomes (SLOs) - Goals linked to Program Learning Outcomes (PLOs) - Goals linked to Operational Outcomes (OOs)	**Max 30 Points:** **0 points:** No demonstrated need supported by PR/APA **15 points:** Demonstrates need from Program by PR/APA **30 points:** Demonstrates need from PR/APA and linked to Outcomes	
Alignment with Annual Institutional Goals	- Goals of the Educational Master Plan	**Max 30 Points:** Sum the points for all institutional goals that the request supports **6 points:** Student Success **5 points:** Increase in Transfer rates **5 points:** Career Tech Expansion **5 points:** Basic Skills and ESL **3 points:** Efficient and Effective Use of Resources **3 points:** Enhancing Community Partnerships **3 points:** Enhancing Technology Support	
Alignment with President's Goals	- 2013-2014 President's Goals	**Max 20 Points:** Sum the points for all institutional goals that the request supports **4 points:** Supports the 3 year planning cycle for the college **4 points:** Identifies and defines the core cirricula and programs **4 points:** Incorporates enrollment strategies to support student completion **4 points:** Strengthens Community Involvment **4 points:** Develops an ethic of service	
Measurable Assessment Outcomes	- Outcomes Assessment	**Max 20 Points:** **0 points:** No outcomes **10 points:** Documented Measurable Outcome **20 points:** Documented Measurable Outcome tied to SLO/PLO/ILO/OO	
		Total Points (Max 100):	

25-Nov-14

Non-Permanent Staffing Prioritization Rubric

Operational Request

Fiscal Year 2015-2016

Committee Member	_____	**Funding Method**	
Department	_____	One Time	—
Requested Resource	_____	On Going	—
Amount Requested	_____	Both	—
Date	_____		

Scoring Area	Related Components	Scoring Rubric	Score
Program Review	- Program Review(PR)/ Annual Program Assessment (APA) - Goals linked to Institutional Learning Outcomes (ILOs) - Goals linked to Student Learning Outcomes (SLOs) - Goals linked to Program Learning Outcomes (PLOs) - Goals linked to Operational Outcomes (OOs)	**Max 30 Points:** **0 points:** No demonstrated need supported by PR/APA **15 points:** Demonstrates need from Program by PR/APA **30 points:** Demonstrates need from PR/APA and linked to Outcomes	
Alignment with Annual Operational/ Institutional Goals	- Operational/ Institutional Goals	**Max 30 Points:** Sum the points for all operational goals that the request supports **7 points:** Maintaining Health/Safety **7 points:** Ensuring Compliance **4 points:** Enhancing Operational Support **4 points:** Efficient and Effective Use of Resources **4 points:** Enhancing Community Partnerships **4 points:** Enhancing Technology Support	
Alignment with President's Goals	- 2013-2014 President's Goals	**Max 20 Points:** Sum the points for all institutional goals that the request supports **4 points:** Supports the 3 year planning cycle for the college **4 points:** Identifies and defines the core cirricula and programs **4 points:** Incorporates enrollment strategies to support student completion **4 points:** Strengthens Community Involvment **4 points:** Develops an ethic of service	
Measurable Assessment Outcomes	- Outcomes Assessment	**Max 20 Points:** **0 points:** No outcomes **10 points:** Documented Measurable Outcome **20 points:** Documented Measurable Outcome tied to SLO/PLO/ILO/OO	
		Total Points (Max 100):	

25-Nov-14