

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

TO: Jeffrie Ahmad Tom Hutchison LaDonna Trimble
Richard Coffman Lisa Karlstein Les Uhazy
De'Nean Coleman-Carew Scott Lee Denise Walker
Karen Cowell Cynthia Littlefield Darcy Wiewall
Tooraj Gordi Sharon Lowry TBD, ASO non-voting
Lee Grishman Donna Meyer
Linda Harmon Elaine Tsai

Technical Review Committee – Richard Coffman, Scott Lee, and Darcy Wiewall

FROM: Ms. Linda Harmon / Mrs. Sharon Lowry

DATE: October 22, 2012

SUBJECT: Agenda and Materials for Academic Policies and Procedures Committee Meeting
Thursday, October 25, 2012, BE 321 (Computer Lab), 3:00-5:30pm

2012-2013
Academic Policies & Procedures Committee Meeting No. 5
AGENDA

1. CALL TO ORDER AND ROLL CALL

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

3. INFORMATIONAL ITEMS

- a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion
 - CORs that need to be revised this academic year – List at the end of the agenda
 - TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
 1. Highlighted items must be completed and approved by 11/29/12
- b. Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy
- c. Establish Proxy for voting purposes by submitting a memo to AP&P
- d. Units changes to an existing course starting 2013-2014 – page 25 of the handbook
- e. CSUGE/IGETC Course Designation
 - IGETC
 1. ECON 100 – Area 4
 2. GEOG 101L – Area 5C
 3. PHIL 109 – Area 3
 4. POLS 200 – Area 4
 5. SOC 200 – Area 4
 - CSU/GE
 1. ART 150 – Area C1
 2. ECON 100 – Area D2
 3. PHIL 109 – Area C2
 4. POLS 200 – Area D8
 5. SOC 200 – Area D10

4. FUTURE REPORTS

- a. UC Changes in COR and Textbook Requirements
 - Changes our revision cycle to 4 years for all courses
 - Discuss, Collect Comments, and Report to AP&P on November 8, 2012
- b. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)
Discuss, Collect Comments, and Report to AP&P on November 8, 2012
 - **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of “P” (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.

- **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
 - **Writing:** Completion of ENGL 101 with a minimum grade of “C.” NOTE: Completion of ENGL 101 with a “P” (Pass) option does not satisfy this requirement.
- c. Course to meet both the major and general education requirements for local degrees
- Current Policy: 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
 - Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012
- 5. CONTINUING AP&P 11-12 AGENDA ITEMS**
- a. Repeatability of courses – Creating families
 - b. Content Review and Course Validation Process for Prerequisites
- 6. DISCUSSION ITEM**
- a. PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs
- 7. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions**
- a. DRFT 250, Introduction to 3-D CAD Drafting
 - b. ENGR 110, Engineering Orientation and Basic Skills
 - c. ENGR 220, Strength of Materials
 - d. ENGR 220L, Strength of Materials Lab
 - e. ENGR 220PS, Strength of Materials Problem Solving Session
 - f. ENGR 230, Circuit Analysis
 - g. FREN 101, Elementary French 1
 - h. FREN 102, Elementary French 2
 - i. RE 101, Real Estate Principles
 - j. RE 105, Real Estate Practices
 - k. RE 111, Real Estate Finance
 - l. RE 121, Legal Aspects of Real Estate
 - m. RE 131, Real Estate Appraisal
 - n. RE 141, Escrow Principles
 - o. RE 161, Property Management
- 8. ACTION ITEM: FIRST READING – New Course Development**
- Rich Sim will arrive 3:00p.m.**
- a. ART 130L, Ceramics Lab Wheel Thrown Pottery 6 hours lab weekly, 2 units
 - b. ART 132L, Ceramics Lab Hand Building 6 hours lab weekly, 2 units
- Richard Colgren will arrive 3:30p.m.**
- c. ENGR 125, Introduction to MATLAB, Simulink, Stateflow 3 hrs lec/ 3 hrs lab, 4 units
 - d. ENGR 215, Dynamics 3 hours lec weekly, 3 units
 - e. ENGR 221, Engineering Thermodynamics 3 hours lec weekly, 3 units
- Igor Marder will arrive 3:30p.m.**
- f. MATH 065, Basic Math 4 hours lec weekly, 4 units
- Tooraj Gordi will arrive 3:30p.m.**
- g. MATH 124, Finite Math 4 hours lec weekly, 4 units
 - h. MATH 148, Calculus for Business & Economics 4 hours lec weekly, 4 units
- 9. ACTION ITEM: FIRST READING – Substantial Course Revision**
- David Babb will arrive 3:30p.m.**
- a. ART 121, Digital Art and Drawing 6 hours lec/lab weekly, 3 units
 - Title change from Introduction to Computerized Drawing
 - Removed corequisite of ART 121L
- Angela Shaheen will arrive at 3:30p.m.**
- b. NEW Online – SPAN 101, Elementary Spanish 1 5 hours weekly, 5 units
 - c. NEW Online – SPAN 102, Elementary Spanish 2 5 hours weekly, 5 units
- Tina McDermott will arrive at 3:45p.m.**
- d. COMM 217, Gender and Communication 3 hours lec weekly, 3 units
 - Changed Advisory from: Completion of ENGL 101. to Completion of ENGL 101, and Eligibility for College Level Reading.

Mark Hoffer will arrive at 3:45p.m.

- e. ENGL 104, The Research Paper 17 hours total, 1 unit
- f. ENGL 113, Creative Writing: Nonfiction 3 hours weekly, 3 units
- g. ENGL 227, English Literature, 1750-Present 3 hours weekly, 3 units
 - Title change from English Literature 1900-Present
- h. ENGL 230, World Literature 1 3 hours weekly, 3 units
 - Title change from Masterpieces of World Literature: Antiquity to the Renaissance
- i. ENGL 231, World Literature 2 3 hours weekly, 3 units
 - Title change from Masterpieces of World Literature: Since the Renaissance
- j. ENGL 240, Studies in Poetry 3 hours weekly, 3 units
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- k. ENGL 242, Studies in Fiction 3 hours weekly, 3 units
 - Title change from Studies in Fiction: Short Story
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- l. ENGL 246, Studies in Drama 3 hours weekly, 3 units
 - Title change from Studies in Drama: Survey of Drama (Beginnings to 1878)
- m. ENGL 250, Cross-Cultural Literature in America 3 hours weekly, 3 units
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- n. ENGL 253, African American Literature 3 hours weekly, 3 units
 - Title change from African American Literature, 1930-Present
- o. ENGL 256, Hispanic and Latin American Literatures 3 hours weekly, 3 units
 - Title change from Chicano Literature
- p. ENGL 279, Science Fiction and Dystopic Literature 3 hours weekly, 3 units
 - Course not taught in the last 2 years, being renewed to keep in the catalog

Rosa Onofre will arrive at 4:00p.m.

- q. NEW Online – SPAN 102HL, Elementary Spanish for Heritage Learners II 5 hours weekly, 5 units

Jeff Stephens will arrive 4:00p.m.

- r. RCP 103, 103CL, Concepts in Respiratory Care
 - Reduction of clinic class maximum from 24 to 6 students
- s. RCP 105, 105CL, Fundamental of Clinical Respiratory Care
 - Reduction of clinic class maximum from 24 to 6 students
- t. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care
 - Reduction of clinic class maximum from 24 to 6 students
- u. RCP 203, 203CL, Seminar and Practicum in Respiratory Care I
 - Reduction of clinic class maximum from 24 to 6 student
- v. RCP 204, 204CL, Seminar and Practicum in Respiratory Care II
 - Reduction of clinic class maximum from 24 to 6 student

Duane Rumsey will arrive at 4:15p.m.

- w. Online – INT 101, Principles of Sign Language Interpreting 3 hours weekly, 3 units

Scott Lee will arrive at 4:15p.m.

- x. LIB 101, Introduction to Academic Library Research 2 hours lec weekly, 2 units

Ron Chapman will arrive at 4:25p.m.

- y. SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units
 - Changed Advisory from Eligibility for ENGL 099 to Completion of SOC 101, and Eligibility for ENGL 099.

- z. Online – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units

- aa. Hybrid – SOC 111, Issues and Concepts in Aging 3 hours lec weekly, 3 units

Kathleen Moore will arrive at 4:25p.m.

- bb. Hybrid – ACCT 201, Financial Accounting 4 hours lec weekly, 4 units
- cc. NEW Online – ACCT 201, Financial Accounting 4 hours lec weekly, 4 units

10. ACTION ITEM: New Course Development – First Reading

Cindy Littlefield

- a. Associate in Arts in Dance

11. ACTION ITEM – Course Deactivations

- a. ENGL 062, Basic Writing
- b. ENGL 063, Vocabulary
- c. ENGL 064, Spelling
- d. ENGL 211, Advanced Fiction Writing

- e. ENGL 212, Advanced Poetry Writing
- f. Online – ENGL 212, Advanced Poetry Writing
- g. ENGL 233, Bible as Literature—Old Testament
- h. ENGL 234, Bible as Literature—New Testament
- i. ENGL 244, Studies in Fiction: The Novel
- j. ENGL 248, Studies in Drama: Survey of Modern and Contemporary Drama (from 1879)
- k. ENGL 252, African American Literature, 1746-1930
- l. ENGL 260, Myths and Meanings
- m. ENGL 270, Literature and the Holocaust
- n. ENGL 272, Literature of the American West
- o. ENGL 274, Detective Fiction
- p. SPAN 120B, Elementary Spanish for Teachers 2

12. INFORMATIONAL ITEM – Course Deactivations

- a. ENGL 199, Work Experience

13. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

Area of Study	Template Attached	Articulation Agreements	PLO	CurricUNET Status
1. Administration of Justice/Criminal Justice	X	X	NEEDED	Submitted
2. Anthropology			NEEDED	Degree is not ready for us to adopt
3. Art History				
a. Template needs to be revised to exclude courses from List B that require more than 3 units.	X	X	NEEDED	Submitted
4. Business Administration				
a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 (per Political Science Template)				
b. Assist Documentation need to support CIS 101 or CA 103 under List B	X	NEEDED	NEEDED	Submitted – Once a-c are resolved, program will be placed on an agenda for review and approval
c. Criteria A & C shows CA 221 however the course is not listed on the template				
5. Computer Science			NEEDED	
6. Early Childhood Education	NEEDED		NEEDED	Submitted
7. Elementary Teacher Education			NEEDED	
8. English			NEEDED	
9. Geography	NEEDED		NEEDED	Submitted
10. Geology	NEEDED		NEEDED	Submitted – Awaiting Dean and Rep
11. History	NEEDED		NEEDED	Submitted – Awaiting Dean and Rep
12. Journalism			NEEDED	
13. Music	X		NEEDED	Process Started in CurricUNET
14. Physics	X	NA	NEEDED	Submitted
15. Political Science	X	X	NEEDED	Submitted
16. Psychology	X	NEEDED	NEEDED	Submitted – Awaiting Div Fac
17. Sociology			NEEDED	Submitted – Awaiting Div Fac
18. Theatre Arts			NEEDED	
a. Units may be too high on our courses	X	NA	NEEDED	Submitted – Awaiting Faculty

Completed AVC AA-T/AS-T Degrees

- 19. Communication Studies
- 20. Mathematics
- 21. Kinesiology
- 22. Studio Arts

14. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
Business, Computer Studies and Economic Development			
RE 101, Real Estate Principles		Cannot schedule 13-14	<i>Submitted</i>
RE 105, Real Estate Practices		Cannot schedule 13-14	<i>Submitted</i>
RE 111, Real Estate Finance		Cannot schedule 13-14	<i>Submitted</i>
RE 121, Legal Aspects of Real Estate		Cannot schedule 13-14	<i>Submitted</i>
RE 131, Real Estate Appraisal		Cannot schedule 13-14	<i>Submitted</i>
RE 141, Escrow Principles		Cannot schedule 13-14	<i>Submitted</i>
RE 161, Property Management		Cannot schedule 13-14	<i>Submitted</i>
Counseling/Student Services			
EOPS 060, Enrichment Class		Cannot schedule 13-14	<i>Submitted – Awaiting Dean</i>
Instructional Resources/Extended Services			
LIB 101, Intro to Library Research		Cannot schedule 13-14	<i>Submitted</i>
LIB 105, Libraries and Information		Cannot schedule 13-14	
Language Arts			
CHIN 101, Elementary Chinese I		Cannot schedule 13-14	<i>Submitted</i>
CHIN 102, Elementary Chinese 2		Cannot schedule 13-14	<i>Submitted</i>
COMM 217, Gender and Communication		Cannot schedule 13-14	<i>Submitted – Faculty</i>
DFST 101L, ASL I Skill Building Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGL 062, Basic Writing		Cannot schedule 13-14	<i>Submitted</i>
ENGL 063, Vocabulary		Cannot schedule 13-14	<i>Submitted</i>
ENGL 064, Spelling		Cannot schedule 13-14	<i>Submitted</i>
ENGL 227, Engl Literature 1900-Present		Cannot schedule 13-14	<i>Submitted</i>
ENGL 230, Antiquity to Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 231, Since the Renaissance		Cannot schedule 13-14	<i>Submitted</i>
ENGL 233, Bible as Lit-Old Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 234, Bible as Lit-New Testament		Cannot schedule 13-14	<i>Submitted</i>
ENGL 240, Studies in Poetry		Cannot schedule 13-14	<i>Submitted</i>
ENGL 242, Studies in Fiction Short Story		Cannot schedule 13-14	<i>Submitted</i>
ENGL 244, Studies in Fiction The Novel		Cannot schedule 13-14	<i>Submitted</i>
ENGL 246, Survey of Drama (Beginnings to 1878)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 248, Survey of Modern & Contemporary Drama (from 1879)		Cannot schedule 13-14	<i>Submitted</i>
ENGL 250, Cross-Cultural Lit in America		Cannot schedule 13-14	<i>Submitted</i>
ENGL 252, African American Literature 1746-1930		Cannot schedule 13-14	<i>Submitted</i>
ENGL 253, African American Literature 1930-Pres		Cannot schedule 13-14	<i>Submitted</i>
ENGL 260, Myths and Meanings		Cannot schedule 13-14	<i>Submitted</i>
ENGL 270, Literature and the Holocaust		Cannot schedule 13-14	<i>Submitted</i>
ENGL 274, Detective Fiction		Cannot schedule 13-14	<i>Submitted</i>
ENGL 279, Science Fict & Dystopic Literature		Cannot schedule 13-14	<i>Submitted</i>
FREN 101, Elementary French I		Cannot schedule 13-14	<i>Submitted</i>
FREN 102, Elementary French 2		Cannot schedule 13-14	<i>Submitted</i>
GER 202, Intermediate German 2		Cannot schedule 13-14	<i>Submitted</i>
GER 203, Intermediate German 3		Cannot schedule 13-14	<i>Submitted</i>
LATN 201, Intermediate Latin		Cannot schedule 13-14	<i>Submitted</i>
Mathematics & Engineering			
DRFT 250, Introduction 3-D Cad Drafting		Cannot schedule 13-14	<i>Submitted</i>
ENGR 110, Engr Orientation & Basic Skills		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220L, Strength of Materials Lab		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220PS, Strength of Materials PSS		Cannot schedule 13-14	<i>Submitted</i>
ENGR 220, Strength of Materials		Cannot schedule 13-14	<i>Submitted</i>

ENGR 230, Circuit Analysis		Cannot schedule 13-14	<i>Submitted</i>
Science			
CHEM 212, Organic Chemistry Support Laboratory		Cannot schedule 13-14	
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	<i>Submitted</i>
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
Kinesiology, Athletics and Dance			
KIN 230, Intercollegiate Women's Soccer		Cannot schedule 13-14	<i>Submitted</i>
Social and Behavioral Sciences			
ANTH 101, Intro Physical Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 102, Intro Cultural Anthropology		Cannot schedule 13-14	<i>Submitted</i>
ANTH 112, Native North Americans		Cannot schedule 13-14	
ANTH 140, Intro to Archaeology		Cannot schedule 13-14	<i>Submitted</i>
SOC 111, Issues Concepts in Aging		Cannot schedule 13-14	<i>Submitted</i>
Technical Education			
AUTO 198, Automotive Seminars		Cannot schedule 13-14	
Visual and Performing Arts			
ART 145L, Design and Color Lab		Cannot schedule 13-14	<i>Submitted</i>
ART 160, Painting/Drawing Techniques		Cannot schedule 13-14	<i>Submitted</i>
ART 219, Intermediate Illustration		Cannot schedule 13-14	<i>Submitted</i>
FTV 101, Introduction to Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 103, Intro to Television		Cannot schedule 13-14	<i>Submitted</i>
FTV 107, History of Film, Pre 1950		Cannot schedule 13-14	<i>Submitted</i>
FTV 108, History of Film, 1950-Present		Cannot schedule 13-14	<i>Submitted</i>
FTV 121, Introduction to Digital Filmmaking		Cannot schedule 13-14	<i>Submitted</i>
FTV 134, Intro to Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 155, Film Festival Analysis		Cannot schedule 13-14	<i>Submitted</i>
FTV 201, Intercultural & Women's Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 203, African-American Cinema		Cannot schedule 13-14	<i>Submitted</i>
FTV 215, Directing for Film & Video		Cannot schedule 13-14	<i>Submitted</i>
FTV 220, Advanced Screenwriting		Cannot schedule 13-14	<i>Submitted</i>
FTV 230, Digital Cinematography		Cannot schedule 13-14	<i>Submitted</i>
FTV 242, Writing and Pre-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 244, Production & Post-Production of the Short Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 251, Contemporary American Independent Film		Cannot schedule 13-14	<i>Submitted</i>
FTV 261, Religion and Cinema		Cannot schedule 13-14	<i>Submitted</i>
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	<i>Submitted</i>
MUS 258, Composition		Cannot schedule 13-14	<i>Submitted</i>
MUSC 123, Stage Voice Workshop		Cannot schedule 13-14	<i>Submitted</i>
MUSC 141, Concert Attendance		Cannot schedule 13-14	<i>Submitted</i>
MUSC 176, Beginning Rock Band Workshop		Cannot schedule 13-14	<i>Submitted</i>
MUSC 224, Jazz Improvisation Workshop		Cannot schedule 13-14	<i>Submitted</i>
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	<i>Submitted</i>
THA 110, Fundamentals of Acting		Cannot schedule 13-14	<i>Submitted</i>
THA 120A, Rehear&Perform: Drama		Cannot schedule 13-14	<i>Submitted</i>
THA 120B, Rehear&Perform: Comedy		Cannot schedule 13-14	<i>Submitted</i>
THA 120C, Rehear&Perform: Musical Theatr		Cannot schedule 13-14	<i>Submitted</i>

THA 130, Improvisation		Cannot schedule 13-14	Submitted
THA 133, Makeup for the Stage		Cannot schedule 13-14	
THA 205, Advanced Acting Workshop		Cannot schedule 13-14	Submitted
THA 215, Acting for the Camera		Cannot schedule 13-14	Submitted
THA 218, Audition Tech for the Actor		Cannot schedule 13-14	Submitted
THA 220, Fundamentals of Directing		Cannot schedule 13-14	Submitted

15. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.

Antelope Valley College
Language Arts Division

April 26, 2012

To: Maria Clinton, Co-Chair
Sharon Lowry, Co-Chair
Members of the AP&P Committee

From: Jeffrie Ahmad, AP&P Division Representative

Subject: Wording Change Suggestions for Reading Proficiency Requirements

The following suggestions have been submitted to me for committee members to consider as a substitution for the current AVC Catalog wording on page 50 under Proficiency Requirements, point A.

Version 1

A. Reading

Eligibility for College Level Reading (AVC assessment) or completion of READ 099 with a minimum grade of "P" (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.

Version 2

A. Reading—Can be met in one of three ways:

1. Eligibility for College Level Reading on AVC assessment test.
2. Completion of Reading 099 with a grade of "P" (Pass).
3. Completion of an Associate Degree or higher from a regionally accredited institution.

May 15, 2012

To: Sharon Lowry, Linda Harmon, and the members of the AP&P Committee

From: Tooraj Gordi, AP&P Representative

Mathematics Department

Subject: Mathematics Proficiency for AVC Graduation

Mathematics Department is proposing that the following change to be made to the catalog requirements for the mathematics proficiency for AVC graduation. The current 2011-2012 catalog requirements reads:

Completion of MATH 102 or higher or CIS 121 with a minimum grade of "C".

Change the requirements to:

Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.

The catalog and title 5 definition of a satisfactory grade is a grade A, B, C, or P.

The recommended change was sent to all math faculty members for their feedback and it was generally accepted.

Antelope Valley College
Language Arts Division

May 10, 2012

To: Linda Harmon/Mrs. Sharon Lowry, Co-Chairs
Members of the AP&P Committee

From: Jeffrie Ahmad, Language Arts Representative

Subject: Catalog Wording for Writing Proficiency Graduation Requirement

In the current AVC catalog the wording on page 50 for writing proficiency for AVC graduation reads:

WRITING

Completion of ENGL 101 with a minimum grade of "C."

The Language Arts Division is requesting the following change:

WRITING

Completion of English 101 with a minimum grade of "C." Note: Completion of English 101 with the "P" (Pass) option does not satisfy this requirement.