

IT COMMITTEE Agenda

Thursday, August 26, 2021

2pm – 3pm

Zoom:

<https://avc.zoom.us/j/93783751235?pwd=UmVncWtUMVpxTHdrZHE5czdCMWIDQT09>

Committee Members:

Richard Shaw, ITS Executive Director
 Lisa O’Leary, Co-Chair
 Duane Rumsey, VP Academic Affairs Designee
 Mike Wilmes, ITS Systems Administrator
 Javier Carcano, ITS Systems Security Administrator
 Perry Jehlicka, DETC Co-Chair
 Rick Motawakel, Academic Senate
 Jimmie Bowen, Academic Senate
 Dr. Casey Scudmore, Faculty Union
 Deborah Sanchez, Faculty – Library/Institutional Research
Vacant – Classified – Academic Development
 Michele Lathrop – Classified – Student Services
 Bilkeyshia Jester – Classified – Business Services
 Lisa O’Leary – Classified Union
 Bill Carlson – Classified CMS
 Rianne Palecpec – ASO Student
 Greg Bormann – Dean – Instructional Services
 LaDonna Trimble – Dean – Student Services

Items	Person	Action
I. Opening Comments	Chair	
II. Annual Election of Co-Chair	All	
III. Approval of Previous Minutes for July 22, 2021	All	
IV. Staffing Update	Chair	DBA Search – Update Clerical II – Help Desk AA Search
V. BP & AP Revisions BP/AP 3720 Review AP 3723 - Draft	Chair	Discussion/Feedback/Consensus? Electronic Mail & Licensed Services – DRAFT - Discussion
VI. Zoom & Canvas Retention	Chair	Update on Quotas & discussion of retention periods
VII. Update on First Week	Chair	System Crashes, Power Outages, and HyFlex... Oh My!
VIII. Classroom AV Updates	Chair/Bill	Update / Status
IX. Adobe Sign	Chair	Wider and more organized roll out
X. Updates a. Security Training b. Positive Attendance	Chair	



c. Preferred Name d. EduNav e. myAVC		
XI. Accreditation III C Team	Chair	Volunteers?
XII. Other issues / Open Forum	All	
FUTURE MEETING DATES: Fall 21: 8/19, 9/9, 9/23, 10/14, 10/28, 12/9 Spring 22: 1/13, 1/27, 2/10, 2/24, 3/24, 4/14, 4/28, <i>Summer 22: 5/26, 6/23, 7/21 (if necessary)</i>		